



CITY OF WEST MEMPHIS

604 E. Cooper - P.O. Box 1868 – West Memphis, AR 72303-1868 – (870) 702-5114

ALL QUALIFIED APPLICANTS

HUMAN RESOURCES

JOB OPENING – Water/Sewer Construction

****Starting at \$17/hr. up to \$26.54/hr. after 5 years

Water Sewer Construction – West Memphis Utilities Commission

Primary Accountabilities:

The Water/Sewer Construction Operator is responsible for the safe and efficient operation of various types of construction equipment in the construction and maintenance of the water system. Any employee promoted to, or hired in, at this grade has eighteen (18) months to obtain the qualifications and skills necessary to be moved to Level III. An employee unable to obtain the necessary qualifications may be ineligible for continued employment with the City of West Memphis.

Essential Functions:

- Assists in maintenance of water and storage tanks, wells, distribution of high lift pumps, and the water treatment plant.
- Assists in the maintenance of water distribution system, such as, check leaks, check and repair bad order meters, repair fire hydrants, maintenance of water lines.
- Performs additional duties, as assigned.

Required Qualifications:

- High School Graduate or General Education Degree (GED), required.
- Must have, or obtain within 6 months, a valid Arkansas Class B Commercial Driver's License.
- Must have an Arkansas Distribution I license.
- Must obtain an Arkansas Distribution II license within eighteen (18) months from hire date as a Level I.
- Actively seeking out opportunities to learn how to operate the department's heavy equipment such as backhoes, track hoes, dozers, etc.
- Ability to attend an off-site heavy equipment training school.
- Ability to read and comprehend simple instructions, short correspondence, and memos.
- Ability to write simple correspondence.
- Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.
- Ability to apply commonsense understanding to carry out simple one- or two-step instructions.



- Ability to deal with standardized situations with only occasional or no variables.

Physical Demands:

- Ability to wear Personal Protective Equipment (PPE) - hard hat, safety glasses, etc.
- Ability to sit or stand for extended periods of time.
- Ability to use hands to handle, finger, or feel objects, tools, and controls.
- Ability to reach outwards with hands and arms.
- Ability to walk, climb, balance, stoop, kneel, crouch, or crawl.
- Ability to lift up to fifty (50) pounds, to team lift over fifty (50) pounds and push/pull up to one hundred (100) pounds.

- Specific vision requirements that are required include, close vision and distance vision.

Work Environment:

- Works mainly outdoors year-round in all types of weather conditions, with on-call response time of thirty (30) minutes or less.
- Must be able to respond to emergency situations timely.
- Interaction with staff and customers.
- Frequently works near moving mechanical parts.
- Exposed to fumes, airborne particles, and toxic or caustic chemicals.
- Noise level in the work environment is usually moderate.
- Although most work full time during regular business hours, some work irregular hours on evenings, weekends, and holidays when needed.

Additional Duties:

Additional duties and responsibilities may be added to this job description at any time. The job description does not state or imply that these are the only activities to be performed by the employee(s) holding this position. Employees are required to follow any other job-related instructions and to perform any other job-related responsibilities as requested by their supervisor.

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Applications are available at:

City of West Memphis Human Resources Dept., 604 E. Cooper Avenue, West Memphis, AR (870-702-5114),

Online at www.westmemphisar.gov

Return completed applications to Human Resources.

**Applications are accepted until the position is filled.
The City of West Memphis is an Equal Opportunity Employer (EOE).**